



Application for IUBS Scientific Programme

Guidelines for IUBS scientific programmes

- IUBS provides seed funds to help launch its programmes. Supplementary funding should be raised from other sources. The renewal of programmes active during the former triennium will require extra funding. In the past, the IUBS funding for the first year has been around 7 500€.
- IUBS scientific programmes are established in order to address an international and interdisciplinary question or issue. Different activities are organised within the programme in order to discuss and investigate this specific topic. The meetings should be mainly organized in IUBS member countries. The outcomes have to be published in an article, conference proceedings or a book. Thus, secretary salary does not usually exceed 50% of the expenses.
- The IUBS scientific programmes should involve scientists from different countries and be connected with international networks. Involvement and endorsement by IUBS National committees and IUBS Scientific Members are highly recommended. It is also advised to present possible links with the Future Earth programmes of ICSU.
- IUBS programmes are also requested to use the IUBS logo in all the documents related to the programme funded: website, published/printed information, press releases and/or publications.
- The IUBS programmes will be evaluated every year. The leaders are required to keep a record of all receipts and payments related to this grant and to provide a written report summarizing the expenditures of the grant at the end of the year. Application for further funding requires a report about the achievements and an action plan including a budget for the coming year. The funding for the following years will depend on the programme reports and IUBS finances.
- If the analysis of the expenses and invoices provided for the year show a remainder higher than 400€, the money should be returned to the Secretariat at the end of January of the following year or transferred in the budget of the coming year.
- The programme leader should be an active, scientist.
- It is recommended to involve Executive Committee members in the steering committee of the programme and early career scientists.
- The programme applications will be sent to IUBS members before the GA.
- The programme leaders or a proxy will have to present their application during the General Assembly. If at all possible, some conferences in relation with the programme should be organised during the scientific sessions of the GA.